

GETTING STARTED WITH THE NEW NOVA ALERT TEXT SYSTEM (RAVE MOBILE SAFETY)

Welcome to the New Nova Alert Text And Email System

NOVA has rolled out a new mobile alert system that is operated by Rave Mobile Safety. The new emergency alert system will still be called 'NOVA Alert'.

Text and Email notifications will display the following identification: 'NOVA Alert: from rave mobile safety'.

Most faculty, staff and students will have been batch-loaded into the new system and given a 'Registration' Email Address.

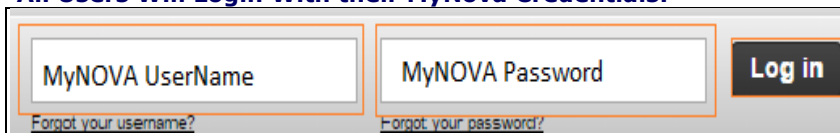
Everyone's (faculty, staff and students) 'Registered' Email Address will be their VCCS Student Gmail Address.

Your NOVA Alert 'Registration' Email should look like this: MyNOVAUserName@email.vccs.edu

Logging IntoThe New Nova Alert Text And Email System

Enter the following address into your browser: alert.nvcc.edu

➤ **All Users Will Login With their MyNova Credentials:**



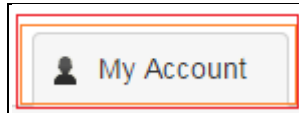
The screenshot shows a login interface with two input fields: 'MyNOVA UserName' and 'MyNOVA Password'. Below each field is a link that says 'Forgot your username?' and 'Forgot your password?' respectively. To the right of the password field is a black button with the text 'Log in' in white.

Adding Contact Information To Your New NOVA Alert Account

The system requires that your login email (called the 'Registration' email) be your VCCS email account. You can add other email addresses. You will also be able to add your mobile phone numbers.

NOTE: When changing your primary mobile number, ensure that you are in possession of the actual device. Immediately after you enter the new number, you will receive a text message containing a 4-digit confirmation code. You must enter this confirmation code within the website to complete the primary mobile phone registration process.

➤ **Under The 'My Account' Tab**



➤ **You have the option to 'Add' or Change' Mobile Phone and Email information**

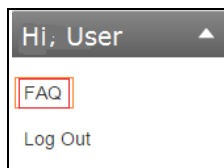


The screenshot shows two sections: 'Mobile Phones' with a mobile phone icon and an 'Add' button, and 'Email' with an envelope icon and an 'Add' button.

Additional Support Resources

On the *Nova Alert!* homepage you will find additional information about your 'Registration' Email Address and Your UserName and Password.

➤ **There is also a pull down menu on your 'Hello' button where you can select New Nova Alert Text And Email System 'FAQ's'**



If you need assistance with *NOVA Alert* contact the **IT Help Desk at 703.426.4141 Monday - Friday, between the hours of 8am and 4p** to ensure that a NOVA Alert administrator will be available to speak with you